

## **Building and Grounds Minutes**

April 7, 2021

The Building and Grounds Committee of the Piatt County Board met Wednesday, April 7, 2021 at 9:00 a.m. in Room 104 of the Piatt County Courthouse. The meeting was called to order by Chairman Shannon Carroll. Attending: Carroll, Ray Spencer, Doug Winder, Sheriff Hunt, Tony Kirkman, Eric Seibring, Steve Hoffman and Keri Nusbaum.

**Motion:** Spencer made motion, seconded by Edwards to approve the minutes of the March 3, 2021 meeting as presented. On voice vote, all in favor. The motion carried.

The March 2021 claims were reviewed.

**Motion:** Spencer made motion, seconded by Edwards to approve the March claims. Roll was called, all in favor and the motion carried.

### **Public Safety Building**

Sprinkler system inspection was completed. A leak in the roof was repaired. Maintenance installed posts and chains at the 911 tower near Bement, as there had been problems with people driving in and tearing up the ground.

### **Courthouse**

The drains in the basement were backing up, they had the pipes jetted out. The maintenance department installed Covid screens in the jury area of the courtroom.

### **Piatt County Office Building**

The annual inspection of the sprinkler system was performed. The circulation pumps were added to the building automation system. A roof leak was repaired. Maintenance is transitioning into mowing season. Carroll asked Winder to create a spreadsheet to track expenses for maintenance of the parking area, so that there is a record of hours, etc., for billing to the new owners of the doctors building.

The committee discussed the question of the school adding their signage to the sign on State street. The SA reviewed the agreement in regard to the sign and approved it.

**Motion:** Spencer made motion, seconded by Edwards to contact the school and let them know they can move forward with placing their sign at their expense. Roll was called, all in favor and the motion passed.

### **Mental Health**

Fire marshal did the annual building inspection. The Southeast exterior door needs to be replaced. Landscapers begin today. The generator functioned properly during the power outage. The frequent cleaning is adding wear to the floors and walls.

**Transportation** No one was in attendance from Transportation. Maintenance replaced the boot on an exhaust fan which was leaking.

**Parking lot** The city requires no variance or special use for the parking lot project. The county engineer helped submit for an exemption to the retention plan and it was granted.

**Safety concerns** None

**Public Comments** Sheriff Hunt asked if anyone was submitting for the CFP grant. Spencer said only the portion of the application for Davis' office needs to be submitted by tomorrow. There is no delivery date for the boardroom furniture.

**Motion**: Spencer made motion, seconded by Edwards to adjourn. On voice vote, all in favor and the meeting was adjourned at 9:32 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer/Secretary Piatt County Board