

## **Building and Grounds Minutes**

January 6, 2021

The Building and Grounds Committee of the Piatt County Board met Wednesday, January 6, 2021 at 9:00 a.m. in Room 16B of the Piatt County Office Building. The meeting was called to order by Chairman Shannon Carroll. Attending: Carroll, Ray Spencer, Sheriff Hunt, Doug Winder, Tony Kirkman, Darlene Baker, Eric Seibring, Jami Trybom, Steve Hoffman and Keri Nusbaum. Jerry Edwards was not in attendance.

**Motion:** Spencer made motion, seconded by Carroll to approve the minutes of the December 2, 2020 meeting as presented. On voice vote, all in favor. The motion carried.

The December 2020 claims were reviewed.

**Motion:** Spencer made motion, seconded by Carroll to approve the December claims of \$32,754.27. Roll was called, all in favor and the motion carried.

**Public Safety Building** Winder listed repairs on a toilet, a sink in a cell, pressure sensor in the isolation cell, rebuilt the mixing valve for the domestic water. There is a leak on a boiler tank which was repaired in 2011. It will probably need to be replaced. He has been researching tamper resistant sprinkler heads.

**Piatt County Office Building** The maintenance team has been working on snow removal, and it went smoothly. The yard hydrant in the circle was capped due to a leak. They repaired a roof leak. They are going to go ahead and replace everything to LED as time permits. This would have a payback time of approximately one year. Winder is looking for options for the water pumps which would result in savings.

**Courthouse** Work continues on repairing the boardroom. The committee discussed whether the raised area should be rebuilt or not. If the raised area is replaced, an ADA ramp would need to be included. The quotes and options for desks and tables were reviewed and discussed.

**Motion:** Spencer made motion, seconded by Carroll to move forward with the flat floor option in the boardroom. Roll was called, all in favor and the motion carried.

Work on the repairs to the wall in courtroom #2 will begin next week.

**Mental Health** Kirkman thanked maintenance for repairing the sign at the drive. Purifiers were added to the HVAC and Wifi boosters were installed with CARES funds. They installed a new server and some new devices. The industrial arts class from the high school replaced a railing at the building.

**Transportation** They are looking at installing an air purifier.

**Parking lot** Trybom gave out a preliminary estimate for the proposed parking lot expansion. Kirkman spoke to the city administrator and plans will need to be submitted to the drainage engineer for approval but should not need a hearing with the city zoning or council.

Trybom and Kirkman will work together with the City to follow up on the requirements for the proposed lot. Carroll asked for a sketch with dimensions and location for the next meeting.

**Motion:** Spencer made motion to move forward with this parking extension in this location. Roll was called; all in favor and the motion passed.

**Safety concerns** None

**Public Comments** Winder noted the city has lent the boom truck for their use in some repairs and thanked them for their help and cooperation.

Kirkman expressed concern over the way the ownership of some county properties are labeled on the GIS.

**Motion:** Spencer made motion, seconded by Carroll to adjourn. On voice vote, all in favor and the meeting was adjourned at 10:27 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer/Secretary Piatt County Board