

## **Building and Grounds Minutes**

December 2, 2020

The Building and Grounds Committee of the Piatt County Board met Wednesday, December 2, 2020 at 9:00 a.m. The meeting was called to order by Chairman Ray Spencer. Attending were: Spencer, Shannon Carroll, Bob Murrell, Randy Shumard, Sheriff Hunt, Richard Hedges, Tony Kirkman, Jami Trybom, Steve Hoffman and Keri Nusbaum.

**Motion:** Carroll made motion, seconded by Murrell to approve the minutes of the November 4, 2020 meeting as presented. On voice vote, all in favor. The motion carried.

The November 2020 claims were reviewed.

**Motion:** Murrell made motion, seconded by Carroll to approve the November claims of \$20,939.66. Roll was called, all in favor and the motion carried.

**Public Safety Building** A sprinkler head was replaced and a leak in the kitchen sink was repaired. Hunt asked maintenance to check on sprinkler head that were more tamper resistant.

**Piatt County Office Building** Maintenance cut down the tree near the garage. The city lent them the boom truck and helped with removal of large pieces. They continued leaf removal, replaced a tire on the trailer, the serpentine belt on the Dodge truck, and general PMs.

**Courthouse** Hedges updated them on the flood damage to the boardroom. Repairs and changes to the boardroom and the bathroom above were discussed. The desk and chairs will need to be replaced along with the microphones. The carpet in the judge's office upstairs will also need to be replaced. They are working on addressing the musty smell in the boardroom.

They also trimmed the tree in the front of the courthouse.

**Mental Health** Tony Kirkman gave the update on the Mental Health building.

**Transportation** Trybom addressed the parking lot issue. She has capitol grant funds to spend. Spencer suggested asking Eric Seibring to attend the next meeting. She needs to spend the money by September. Kirkman asked if they could go ahead and get bids for the three possible parking solutions. An RFP will be required before the job can move forward. Kirkman will reach out to City of Monticello to check their requirements.

**Meeting schedule** Shannon Carroll made motion, seconded by Murrell to approve the 2021 meeting schedule for the Building and Grounds committee to forward to the County Board. Murrell said he feels the decision should be made by the incoming committee. Roll was called, all in favor and the motion carried.

**Safety concerns** None

**Public Comments** None

**Motion:** Carroll made motion, seconded by Murrell to adjourn. On voice vote, all in favor and the meeting was adjourned at 9:34 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer/Secretary Piatt County Board

