

## **EMA Committee**

### **Minutes**

April 28, 2020

The EMA Committee of the Piatt County Board met on Tuesday, April 28, 2020 at 7:00 p.m. via Zoom conference. In Room 104 of the Courthouse, the meeting was called to order by Chairman Ray Spencer. Attending were: Spencer, Shannon Carroll, Jennifer Harper, Linda Leach, Eric Seibring and Keri Nusbaum in Room 104.

Also in attendance via Zoom were: States Attorney Rhoades, Assistant States Attorney Dobson, Renee Freundt, Dale Lattz, Randy Shumard, Mike Holmes, Tony Kirkman, Jami Trybom, Dan Koenigs, Sandy Smith, and Steve Hoffman.

### **Claims**

Spencer read a statement regarding claims processing. They are charged by the voters with exercising due diligence in the approval of claims. He reviewed the Piatt County Travel policy. There are questions regarding claims at County Market, Tuscola IGA, Pizza Hut and Dollar General which were submitted with no receipts. He suggested meal charges in particular should require receipts. There are charges categorized as food and drink on the Chase card in the amount of \$115.17. Holmes said he has been doing the same for two years and doesn't know why they are being questioned now. The food purchases are for regional meeting potlucks. The other meal charges were when he was working out of town, except for February charges at Pizza Hut, when his son took the wrong credit card from his wallet and used it by mistake, which Holmes will repay to the county. He does not have new claims to submit, as he has been busy. He said he does not have time to do the claims. The claims in question are less than 2% of his total spending. Spencer said that other departments are able to get their claims done in a timely manner, even during their busy periods.

### **Directors report**

Holmes said he will share information when its appropriate, and not confidential. PPE is coming in more regularly. Those who need PPE can contact him. HyperReach is one week out. The 214 reports turned in daily include confidential information and should not be shared. Spencer said if Holmes is not comfortable sharing the 214s he doesn't need to do so.

**Public Comments:** Elizabeth Dobson shared a Thank you note received from Jennifer Moss who works at Kirby Medical Center thanking Mike Holmes for his help. She said a personnel matter should not be addressed in this meeting, and Spencer should give Holmes more credit.

**MOTION:** Carroll made motion to adjourn, seconded by Spencer. On voice vote, all in favor and the meeting adjourned at 7:16 p.m.

Respectfully submitted,  
Keri Nusbaum  
Piatt County Zoning Officer/Secretary to the County Board