

## **Building and Grounds**

### **Minutes**

February 5, 2020

The Building and Grounds Committee of the Piatt County Board met on Wednesday, February 5, 2020 at 9:00 a.m. in Room 104 of the Piatt County Courthouse. The meeting was called to order by Chairman Ray Spencer. Attending were: Spencer, Shannon Carroll, Bob Murrell, Sheriff Hunt, Doug Winder, Jennifer Bryant, Darlene Baker, Tony Kirkman, Elizabeth Dobson, and Keri Nusbaum. Also attending was Steve Hoffman from the Piatt County Journal.

**Motion:** Murrell made motion, seconded by Carroll to approve the minutes of January 15, 2020. On voice vote, all in favor. The motion carried.

Mr. Murrell questioned what the permanent use restriction at the Kirby building was. This was mentioned in the minutes from January. No contract has been written, and that should be clarified in writing.

The claims for January were reviewed.

**Motion:** Murrell made motion, seconded by Carroll to approve the January 2020 claims for \$26,753.89. Roll was called, all in favor and the motion carried.

### **IT**

Mr. Carroll commented that some companies have contacted him regarding doing the county website. He would be interested in looking at some of them for next year. It is not in the budget for this year.

### **Public Safety Building**

Sheriff Hunt said fire suppression systems were activated by a prisoner. Maintenance recharged the system. Hunt said one of the showers is not working properly.

### **Piatt County Office Building**

Winder has bids for the fire alarm system. This will be discussed at the next meeting. There was a small leak in the flat part of the roof which was located and repaired. here were no other unusual repairs.

### **Office Rent**

Carroll asked what has been discussed regarding the office cleaning. Seibring is going to work on a letter to the tenants to provide guidance as far as location of dumpsters, and official notice. Murrell asked Shumard to place the cleaning question on the nursing home committee meeting to allow something to be prepared in writing regarding what the nursing home will be cleaning and what they will not.

Hunt said his part time custodian will be retiring. Perhaps there could be a shared position. Shumard asked Shannon Carroll to take the lead on the cleaning subject between the Nursing home and Building and grounds committees. Hunt is concerned about any damage the lack of ongoing maintenance of cleaning will cause. He will post the part time custodian job for his building. Murrell questioned why this is being discussed when the position was just removed a few months ago. It needs to be decided and put in writing who is cleaning what.

### **Courthouse**

All lights have been replaced to LED except the first floor. There is a contract to repair leaks in the chill water system. Work continues the hot water system.

There is no further information on the lactation room. Hunt suggested the women's lounge on the third floor could be modified with a divider. Dobson suggested that may be the best place to modify for the purpose. Winder questioned if the door needs to be lockable. The partition could have a door which can be locked. Hunt asked Shumard to research the life safety requirements for hot water.

**Motion:** Carroll made motion seconded by Murrell to make the third floor women's lounge modifications to meet the lactation room requirement. Roll was called, all in favor and the motion carried.

Winder asked where the funds for the modification should come from. He does not have the funds in his maintenance budget.

**Mental Health Kirkman** thanked the maintenance crew for their work and said the work order system is working well. PCMH has received a grant through Sen. Rose' office for parking lot of \$62,500. They got a grant to replace the fire and security systems. They received 7 free smart thermostats through Ameren's energy audit.

**Transportation There** were no special repairs required, just general maintenance.

**Safety concerns** – none

**Public Comments** Dobson will look into the life safety clause regarding the lactation room for Shumard and get the information to Hunt and Winder. She questioned why the board would consider the purchase of a new building when departments have been told there is no money. Spencer informed her that Mike Atwood had offered to roll that purchase into the existing loan and extend it. Shumard said he didn't know about it; it had been decided at a building and grounds meeting.

Steve Sheffler from the audience asked why the agendas were not posted online and why the second amendment sanctuary had not been placed on the agenda.

**Motion:** Murrell made motion, seconded by Carroll to adjourn. All in favor and the meeting was adjourned at 9:54 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer/Secretary Piatt County Board

