

EMA Committee

Minutes

January 15, 2020

The EMA Committee of the Piatt County Board met on Wednesday, January 15, 2020 at 10:30 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Ray Spencer. Attending were: Spencer, Shannon Carroll, Robert Murrell, Mike Holmes, Randy Shumard and Keri Nusbaum.

Also in attendance were: States Attorney Rhoades, Assistant States Attorney Dobson, Jacqui Jacobs, Tony Kirkman, Sheriff Hunt, Scott Burnsmeier, Jami Trybom, Doug Winder.

MOTION: Carroll made motion, seconded by Murrell to approve minutes of the June 28, 2019 meeting. On voice vote, all in favor and the motion carried.

MOTION: Carroll made motion, seconded by Murrell to approve minutes of the July 24, 2019 meeting. On voice vote all in favor and the motion carried.

Policies and Procedures

The committee chair asked who should be called when the EMA director is not available. Holmes has been out on medical leave for several weeks, and the question arose during that time. He suggested that it be someone who is NIMS compliant which is someone who has taken ICS 100, 200, IS 700 and 800. Dobson said statute says the decision goes to the Chairman, who can designate who he wants to be involved in the on the ground decision making. Dobson suggested Sheriff Hunt. Carroll suggested a call list be made. Holmes said that idea is on track. Sheriff Hunt said he would think about it. Murrell said he did not think it was appropriate to make the Sheriff next call as he has too many other responsibilities in an emergency. Holmes suggested board members take ICS 402 which is an executive level overview. Hunt asked who is next responsible after Spencer? Holmes said it would probably be Shumard as he is the Vice Chairman, but the EOP can specify otherwise.

Holmes said the online training only needs to be taken once. Kirkman asked about other positions such as PIO, Liaison, Operations and Safety. Holmes explained when the need for those positions arise. Holmes said in an emergency volunteer hours need to be tracked and reported as those can possibly be reimbursed by the state.

A Declaration of Emergency needs to be signed by the chair before IEMA comes in.

There will be a LEPC tabletop planning training exercise next week at the community building.

Holmes will send out an email regarding the training.

Winder suggested a retired fire chief as a possible backup for Holmes.

Public Comments: Dobson will prepare a statement for IEMA, letting them know that Holmes is back on duty. Holmes said that is not necessary, as he received an email confirming it.

MOTION: Murrell made motion to adjourn, seconded by Carroll. On voice vote, all in favor and the meeting adjourned at 11:03 a.m.

Respectfully submitted,

Keri Nusbaum

Piatt County Zoning Officer/Secretary to the County Board

