

Building and Grounds

Minutes

November 6, 2019

The Building and Grounds Committee of the Piatt County Board met on Wednesday, November 6, 2019 at 8:30 a.m. in Room 104 of the Piatt County Courthouse. The meeting was called to order by Chairman Ray Spencer. Attending were: Spencer, Shannon Carroll, Bob Murrell, Doug Winder, Tony Kirkman, Darlene Baker, Jennifer Harper, Steve Hoffman, and Keri Nusbaum.

Motion: Carroll made motion, seconded by Murrell to approve the minutes of the October 2, 2019 meeting. On voice vote all in favor and the motion carried.

The building and grounds claims report for September was presented.

Motion: Murrell made motion, seconded by Carroll to approve the claims of \$30,771.99 for September. Roll was called all in favor and the motion carried.

IT There is no date set for the email changeover. Everyone is having problems with email spam. Murrell will be bringing in his tablet, as he is having problems with it. The IT meeting originally scheduled for Friday has been cancelled.

Public Safety Building Maintenance is completing work orders now to take advantage of the low inmate count at present. Winder showed some of the parts required to keep the jail working. Many of the parts cost in excess of \$100.

Piatt County Office Building Terminix did the termite treatment for \$850 with no warranty. The quote that included the warranty was over \$3,000. There is soft drywall in one of the offices, and maintenance will replace it. The generator did not kick in when the power went out. A panel was bad. A tech had to be called in to repair.

Courthouse The hot water system was flushed and cleaned. A pot feeder was added. Winder consulted Ryan Pankau for recommendations of trees to replace those removed. Spencer would prefer those be planted this fall. Winder is trying to plan ahead for optimal benefit. Tires were replaced on the Dodge truck.

Mental Health Parking lot is complete except striping. Kirkman is working with Chapin Rose' office to do Phase 2 thru a grant. They have made arrangements for snow removal with the same provider as last year.

Transportation Preventive maintenance contract for the coming year is in process.

Snow removal – It appears the plow truck manifold can be fixed. The committee asked that the EMA trailer be moved back behind the building for ease of snow removal.

Safety No concerns

Public Comments: Spencer noted that Eric Seibring is measuring offices and figuring rent rates for the offices at the office building.

The committee considered the meeting scheduled for 2020. There were no changes to the schedule as presented.

Motion: Carrol made motion, seconded by Murrell to approve the 2020 meeting calendar. All in favor and the motion carried.

Motion: Carroll made motion, seconded by Murrell to adjourn. All in favor and the meeting was adjourned at 9:04 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer/Secretary Piatt County Board