

Building and Grounds

Minutes

October 2, 2019

The Building and Grounds Committee of the Piatt County Board met on Wednesday, October 2, 2019 at 9:00 a.m. in Room 104 of the Piatt County Courthouse. The meeting was called to order by Chairman Ray Spencer. Attending were: Spencer, Shannon Carroll, Bob Murrell, Darlene Baker, Tony Kirkman, Jennifer Harper, Doug Winder, Eric Seibring, Steve Hoffman, and Keri Nusbaum.

Motion: Murrell made motion, seconded by Carroll to approve the minutes of the September 4, 2019 meeting. On voice vote all in favor and the motion carried.

The building and grounds claims report for September was presented.

Motion: Carroll made motion, seconded by Murrell to approve the claims of \$39,591.94 for September. Roll was called all in favor and the motion carried.

IT Carroll reported he has a call into EC Gupton to discuss a date to switch the email. There is a meeting scheduled for tomorrow at 11 a.m.

Public Safety Building General repairs being done while the inmate population is down. Several parking lot lights were out and have been repaired. The flag pole light is being repaired. The door repairs were expensive due to special door closures required for a penal institution. Winder has quotes for the jail condenser unit replacement. Some of the specs were questioned. Spencer said it would be preferable to wait until the preliminary budget is finished.

Piatt County Office Building Maintenance has repaired some rotted window frames. The bushings on the van were replaced by staff. Terminix found active termites in the area used by Faith in Action. Winder has a quote for treatment from Terminix which includes a maintenance contract amount of \$750. The committee asked him to get a quote for a bare minimum contract. He will check with the nursing home staff.

Motion: Carroll made motion to take care of the immediate termite eradication, then rescinded the motion, as there is no cost quoted for that.

Motion: Murrell made motion to authorize Winder to take care of the termite problem ASAP.

It was determined a motion is not needed, Winder will take care of it.

Courthouse They will be flushing the system to prepare for heating system. Spencer asked about getting a tree planted to replace those removed. Winder will get a recommendation as to species.

Snow removal – Winder has reached an understanding about removal at the nursing home. He has received bids for snow removal. Maintenance will do the PSB and a portion of the office building.

Mental Health Had an electrician out last Friday for power outage. Power was mistakenly shut down for Piattran as well. The generator worked. Phase 2 of the parking lot work will be put off until next spring. They have been unable to get transportation for possible new clients from

Douglas County, so those 9 consumers went to Charleston. So, that possible revenue was lost. They are looking at possibly activating their vans to meet some transportation needs. Piattran has limits for subscribed ridership due to grant restrictions.

Transportation No one in attendance

Safety No concerns

Next month's meeting time will be changed to 8:30 a.m.

Public Comments: None

Motion: Carroll made motion, seconded by Murrell to adjourn. All in favor and the meeting was adjourned at 9:47 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer/Secretary Piatt County Board