

Building and Grounds

Minutes

August 7, 2019

The Building and Grounds Committee of the Piatt County Board met on Wednesday, August 7, 2019 at 9:00 a.m. in Room 104 of the Piatt County Courthouse. The meeting was called to order by Chairman Ray Spencer. Attending were: Spencer, Bob Murrell, Randy Shumard, Sheriff David Hunt, Darlene Baker, Tony Kirkman, Jennifer Bryant, Jennifer Harper, Chris Ball, Doug Winder, Eric Seibring, Steve Hoffman, and Keri Nusbaum. Committee member Shannon Carroll was absent.

Motion: Murrell made motion, seconded by Shumard to approve the minutes of the July 3, 2019 meeting. On voice vote all in favor and the motion carried.

The building and grounds claims report for July was presented. The increase in the water bill was discussed. There are no leaks and no other know reason for the increase. There was a rate increase. The city has checked the meter. Shumard recommended that a flow meter be installed on the laundry room for the Nursing home.

Motion: Murrell made motion, seconded by Shumard to approve the claims of \$37,337.69 for July. Roll was called all in favor and the motion carried.

IT The chairman of the IT committee was not in attendance.

Public Safety Building Sheriff Hunt had nothing to report.

Piatt County Office Building Winder reported they are doing typical maintenance tasks. The mower is down, and being repaired. Some vacancy sensors were installed at the office building. The shed used by maintenance and animal control needs the roof repaired. A volunteer from the nursing home trimmed the crab apple trees at the entrance.

Courthouse The block heater on the generator was replaced. Winder is considering retro fitting the lights to LED. The cost would be approximately \$7800, with a 1 year 7 month payback. Thereafter, there would be approximately \$4700 per year savings. This would switch the 4 bulb fixture to 2 bulbs.

Mental Health There was a reverse power issue with the generator. One AC unit failed this week, and Mattex repaired it.

Transportation The lights in the warm bay were converted to LED by the maintenance department at the request of the Director. Air conditioning was also added to that bay. They received concurrence from IDOT to begin the concrete project. She would like to pursue adding additional parking to the west side of the building. Spencer recommended that she take that request to the Transportation committee meeting.

Snow Removal Winder reviewed the snow removal plan. Piattran and Mental Health will continue their current contract for snow removal. The Nursing home will keep their current plan, and maintenance will help out after they have cleared the public safety building and the courthouse. The truck that maintenance uses for snow removal is not in the best shape, but still running. Winder is looking for an affordable replacement but the budget is tight. Sheriff Hunt said there is a program for surplus state equipment available to sheriff's departments which may have something available. He will update the committee on snow removal plans next month.

Work Order System Winder reminded everyone to use the work order system installed on the computers. It makes their departments response more efficient. He will send out a reminder.

Safety Winder confirmed that the elevator and fire marshal inspections have been done. Spencer asked if there is a better way to display the elevator certificates at the office building. They are just taped up.

Public Comments: None

Motion: Murrell made motion, seconded by Shumard to adjourn. All in favor and the meeting was adjourned at 9:37 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer/Secretary Piatt County Board