

Transportation Committee Minutes

July 5, 2019

The Transportation Committee of the Piatt County Board met on Friday, July 5, 2019 at 10 a.m. The meeting was held in Room 104 of the Courthouse.

Committee Chairman Dale Lattz called the meeting to order. Attending were committee members Lattz, Bob Murrell and Randy Shumard. Also attending was: Jami Trybom, Ray Spencer and Jennifer Harper.

Motion: Shumard made motion, seconded by Murrell to accept the minutes of the June 6, 2019 meeting as written. All in favor, motion passed.

Claims

Capital account balance was presented for June.

Motion: Shumard made motion, seconded by Murrell to approve the Capital account. Roll was called, all in favor and the motion carried.

Operating account claims for June for \$113,252.96 were presented.

Motion: Shumard made motion, seconded by Murrell to approve the operating account claims. Roll was called, all in favor and the motion carried.

Program Updates

Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Agreement. Trybom says they have received both grants for the year.

Motion: Shumard made motion to authorize execution of the Downstate Operating Assistance and the 5311 agreements to the full County Board. Seconded by Murrell. Roll was called, all in favor and the motion was approved.

The Concrete project is in IDOTS hands, waiting for them to approve the chosen vendor.

Trybom presented a revised attendance policy to clarify the attendance policy.

She will have current and future employees sign off on it.

Motion: Shumard made motion to approve the revised attendance policy. Murrell seconds. On voice vote, all in favor.

Trybom presented a vacation leave policy clarification regarding requests for time off.

It will be an addendum to apply to the transportation department.

Motion: Shumard made motion to approve the vacation leave request policy. Murrell seconds. On voice vote, all in favor and the motion carries.

Trybom said transportation was audited and they have requested personal information for the County Board such as social security numbers, copies of driver's licenses, etc.

Christina Smith is still listed as the managing partner and they are stating this is required to make the change. Trybom will do some research as to why this is required and report back next month.

The first maintenance agreement bill was received for the first 3 quarters. They will pay it but feel all the work hasn't been done.

RTAC conference is in September in Portland, Oregon. Trybom is planning to attend, and would like to take Carla from dispatching. It is included in their budget.

Service reports were shared.

Public Comment: - None

The next scheduled meeting is August 1, 2019. Trybom requests moving the meeting date to allow for receipt of bank statements and completing the reports for the committee.

Motion: Murrell made motion, seconded by Shumard to move the meeting date for August from the 1st to the 8th. On voice vote, all in favor and the motion carried.

Motion: Shumard made motion, seconded by Murrell to adjourn. All in favor and the meeting adjourned at 10:28 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer

