

## **Building and Grounds**

Minutes

December 5, 2018

The Building and Grounds Committee of the Piatt County Board met on Wednesday, November 7, 2018 at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Randy Shumard. Attending were: Shumard, Ray Spencer, Bob Murrell, Shannon Carroll, Sheriff David Hunt, Doug Winder, Eric Seibring, Scott Davis, Jami Trybom, Tony Kirkman, Darlene Baker, Jennifer Bryant, Steve Hoffman, and Keri Nusbaum.

**MOTION:** Spencer made motion, seconded by Murrell to approve the minutes of the November 7, 2018 meeting. All in favor, and the motion carried.

### **Old Business**

The memorial for Judge Shonkwiler has been installed and there will be a dedication sometime possibly in January.

### **New Business**

Claims for November were reviewed.

**Motion:** Murrell made motion, seconded by Spencer to approve the November claims. Roll was called, all in favor and the motion carried.

**Maintenance position** – Winder is reviewing applications for the assistant and for the maintenance worker position (James SanAntonio's last day is Friday).

**IT** – Davis questioned if the WebRoot renewals are due. Nusbaum has the information and will check on it.

### **Public Safety Building**

Sheriff Hunt received a bill for snow removal for the last snow event and asked which budget that is to come from. He referenced the summer meeting where the possible use of other contractors for snow removal was discussed. Winder said the committee should decide who they want to do the snow removal. In the future, maintenance will do the snow removal, and each department will have a backup plan in the event of a break-down of equipment. Hunt asked if they had to call someone else, which budget would it be paid from? Winder said his view is that if maintenance is unable to complete it, it should come from maintenance budget. Hunt suggested that he and Winder would work out the snow removal for the PSB.

### **Piatt County Office Building**

The boilers have been tested and tuned up. There was a bad gas valve on one and the part is on order. The parking lot lights have been changed to LED. They should pay for themselves in approximately 5 months.

### **Courthouse**

The boilers at the courthouse will be tuned up next.

### **Mental Health Building update**

The new sign is up and they have had positive comments. They had drains snaked over the last month. They do not have a grease trap in the kitchen, so will likely need to have the drains cleaned every 18 months.

Last week fiber was cut and their lines were out. They've been told they will be restored by this Friday. Their generator worked correctly for 3 weeks, but now has a new issue. They continue to have complaints about the ice and pooling in their parking lot. Kirkman tries to clear as much water as he can when it rains.

**Transportation Building update**

The water heater has been out of order. IDOT is waiting for updates on the parking lot project.

**Safety- None**

**Public Comments -None**

**Motion:** Spencer made motion, seconded by Murrell to adjourn. All in favor and the meeting adjourned at 9:34 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer