

## **Building and Grounds**

Minutes

November 7, 2018

The Building and Grounds Committee of the Piatt County Board met on Wednesday, November 7, 2018 at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Randy Shumard. Attending were: Shumard, Ray Spencer, Bob Murrell, Al Manint, Sheriff David Hunt, Doug Winder, Scott Davis, Tony Kirkman, Darlene Baker, Jennifer Bryant, Shannon Carroll, Steve Hoffman, and Keri Nusbaum.

**MOTION:** Spencer made motion, seconded by Murrell to approve the minutes of the October 3, 2018 meeting. All in favor, and the motion carried.

### **Old Business**

Sheriff Hunt informed the committee that Adams memorial will be in contact to schedule the installation of the Judge Shonkwiler memorial.

### **New Business**

Claims for October were reviewed.

**Motion:** Murrell made motion, seconded by Spencer to approve the October claims. Roll was called, all in favor and the motion carried.

Winder updated the committee on the odor in the attic. He has installed a drain system which should prevent the leak from happening again.

The system contains propylene glycol which is not harmful, but odors affect people differently. There is a possibility of installing inline filters, but it would be at significant cost. Winder recommends adding auto fill for the system which could prevent future problems. The IDOL complaint file has been closed as they are satisfied with the remedies.

### **IT**

Murrell asked Davis for an idea of what it would cost to update only the email system. He estimates \$7,000 – 10,000 if a new provider is used versus \$20,000 if the county switched to its own email server.

Piattran email was hacked November 6.

### **Public Safety Building**

Four new compressors and surge arrestors have been installed.

### **Piatt County Office Building**

Wilbur Electric was hired to replace a compressor and a frame coil.

### **Courthouse**

Other than the follow up to the smell in the attic, there were no other notable maintenance problems at the courthouse.

### **Mental Health Building update**

The maintenance team replaced a receptacle and fixed the sink. Kirkman received bids for the new sign at The Center, and an individual has offered to donate it.

The generator has been reinstalled and has worked correctly for the last 2 tests. There was damage to the overhang in front of the building by a Piattran bus, and they are getting estimates to repair it.

**Transportation Building update**

No concerns

The committee approved the meeting schedule for 2019.

**Motion:** Murrell made motion, seconded by Spencer to approve the meeting schedule for 2019.

Meetings will be the first Wednesday at 9 a.m.

Roll was called; all in favor and the motion carried.

**Safety- None**

**Public Comments -None**

**Motion:** Murrell made motion, seconded by Spencer to go into executive session to discuss personnel matters. All in favor and the committee went into executive session at 9:59 a.m.

**Motion:** Spencer made motion, seconded by Murrell to return to open session. All in favor and the committee returned to open session at 10:04 a.m.

**Motion:** Spencer made motion, seconded by Shumard to offer Doug Winder the maintenance supervisor position at a salary of \$60,000.

Roll was called; all in favor and the motion carried.

**Motion:** Murrell made motion, seconded by Spencer to adjourn. All in favor and the meeting adjourned at 10:15 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer

