

Building and Grounds

Minutes

February 7, 2018

The Building and Grounds Committee of the Piatt County Board met on Wednesday, February 7, 2018 at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Randy Shumard. Attending were: Shumard, Al Manint, Ray Spencer, Bob Murrell, Randy Keith, Scott Stephenson, Sheriff David Hunt, Darlene Baker, Tony Kirkman, Scott Davis, Steve Hoffman, Orry Cummings and Aaron Raftery of SmartWatt and Keri Nusbaum.

MOTION: Ray Spencer made motion, seconded by Al Manint to approve the minutes of the January 3 and January 24, 2018 meetings as written. All in favor, and the motion carried.

Old Business

Sheriff Hunt gave an update on the Shonkwiler memorial. They have received some donations, and Jamie Mumm will be posting an advertisement in the newspaper requesting donations.

New Business

Motion: Manint made motion, seconded by Ray Spencer to approve the January claims. Roll was called and all in favor. The motion passed.

Scott Stephenson has a quote from Scott Davis for an electronic work order system. It can be customized moving forward. The quote was \$625 which is basically for Scott Davis' labor. It would put an icon on the desktop to request maintenance work. It would generate reports as well. Keith questioned who would have the capability to submit a work order. Davis said it can be changed if needed. Stephenson said if a request came in that was questionable, he would speak to the appropriate party.

Motion: Manint made motion, seconded by Spencer to approve a one-time expenditure of \$625 to implement the new electronic work order system. Roll was called, all in favor, and the motion carried.

Public Safety Building

Sheriff Hunt said that Stephenson has been replacing lights with more energy efficient ones. A water pump has been leaking & will be replaced. The heat in the kitchen was not staying to set point, but that has been addressed. For the second time a 2 inch pipe froze and burst in the foyer area, due to "cheap and ridiculous" construction. The lack of insulation in the roof leads to this. This last event required 5-6 hours of cleanup by maintenance, the sheriff, and sheriffs' staff. The committee discussed possible ways to fix this, including insulating outside walls with either spray or foam board.

Piatt County Office Building

The repairs to the room where the pipe burst several months ago is complete. There have been no other problems.

Courthouse

The work in the attic preparing for the elevator project is nearly complete. The elevator company has not confirmed a start date.

Mental Health Building update

Kirkman thanked Shumard for attending the meeting with Chapin Rose regarding USDA grants. They likely don't qualify for the grants or loans due to the household income in the County, but he said the information was useful. There have been some minor repairs, and they added some handrail in the halls. He is working on scheduling paint and flooring and is hopeful it will be complete by the end of March.

Transportation Building update

Spencer spoke with the Transportation director this morning, and she has no building maintenance issues.

Safety- None

Review of responses to RFP

Al Manint said after reviewing the proposals he is not comfortable with moving forward with anything at this time. With the way things are at the State level, the tight budget, etc. it would be not be responsible.

Motion: Manint made motion that the committee not submit any proposals forward to the County Board and not pursue any energy savings contracts at this time. Spencer seconds. Spencer voiced a concern that if they do not move forward with this, the items needing to be done won't be addressed. Manint said the board will have to take responsibility to see that they do get done. Manint and Spencer thanked Orry Cummings for his work to date.

Public Comments Scott Davis brought up that there had been issues with the network. There was a power surge on Sunday which blew 4 network switches. They have been replaced with the one spare the County had, and 3 which are borrowed from Davis. He can get switches ordered to replace the old ones, or order newer ones which would 'upgrade the backbone' of the fiber network. To complete the repair, 7 are needed. The approximate cost is \$12,000. Keith said the internet being down on Monday put people behind. Davis said the borrowed equipment is not designed for the heavy load.

Hunt asked if insurance would cover anything since it was damage from an electrical event. Baker thought that it would be covered as a business interruption.

Keith directed Davis to proceed with the repair.

The next building and grounds committee meeting will be March 7, 2018 at 9:00 a.m.

MOTION Spencer made motion, seconded by Manint to adjourn. All in favor and meeting was adjourned at 9:39 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer

