

PIATT COUNTY NURSING HOME
NURSING HOME COMMITTEE MEETING
PIATT COUNTY BOARD

Date: 2/1/18

Time: 8:00 am

Place: Piatt County Nursing Home----Conference Room

Member Present: Albert Manint, Chairman, Ray Spencer and Randy Shumard

Absent Members:

Other Attendees: Scott Porter, Assistant Executive Director
Kara Olsen, Maple Point Director
Randy Keith, Piatt County Board Chairman
Lisa Buehnerkemper, PCNH Admissions/Marketing Director
Andrea Frazelle, PCNH Director of Nursing
Steve Hoffman, Piatt County Journal Republican

Meeting called to order by Committee Member, Albert Manint at 8:00 am.

Approval of Minutes: Spencer made a motion, seconded by Shumard to approve the 1/18/2018 minutes

Resident Applications: PCNH: 18-11; 18-12; 18-13; 18-14; 18-15; 18-16; 18-17

MP:None

Payroll Approval: Shumard made a motion, seconded by Spencer to approve Piatt County Nursing Home's payroll for the period of 1/14/18 through 1/27/18 for \$153,120.76. Roll Call Vote: Ayes - Shumard, Spencer and Manint. Nays-None; Motion carried.

Shumard made a motion, seconded by Spencer to approve Maple Point Supportive Living's payroll for the period of 1/14/18 through 1/27/18 for \$18,855.77. Roll Call Vote: Ayes-Shumard, Spencer and Manint. Nays-None; Motion carried.

Old Business: None

New Business: Ex. Director introduced Andrea Frazelle as the new PCNH Director of Nursing. Andrea has a background in long term care and will be an asset to the facility.

Ex. Director provided an update on physician coverage. Dr. Sparenberg has given notice that he will no longer see residents at PCNH effective 4/1/18. The nursing home currently has 3 physicians who will accept patients: Dr. Manint, Dr. Marty & Dr. Lanker. The facility continues to reach out to other local physicians and clinics to pursue additional physician coverage.

Ex. Director provided an update on Family Council. The first meeting was held on 1/24 with attendees please the council was formed. The next meeting is scheduled for 2/20/18. The facility will continue to educate families on the purpose of family council and hope for increased attendance in coming months.

Admission Director provided an update on admissions/marketing. Current census is 80, up from 72 a couple of weeks ago. Inquiries are up 142% Jan. 2017 vs. Jan. 2018. AD continues to market to care providers/community entities as time allows.

MP Director reviewed an updated Application for Admission to be used for hospital inquiries. The length of the original application was a deterrent at times for hospital inquiries as many are short term stays through Medicare/Insurance and they did not want to provide such detailed information. The application was adjusted to reflect only necessary information the facility needed and was reduced to 1 page. This application would be used for hospital inquiries only, the original application would continue to be used for those admitting from home/community. Committee in agreement new application could be used.

Ex. Director informed committee that a new Dietary Director, Richard Rogers, has been hired and will start 2/12/18. Richard has experience in large kitchens, cost control and is motivated to take the Dietary Manager test and have in place as soon as possible.

Ex. Director reviewed a vehicle maintenance proposal from Piattran to provide maintenance for both the MP & PCNH vans. Committee in agreement to pursue an agreement for Piattran to perform vehicle maintenance.

Public Comment: None

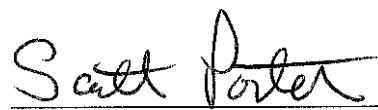
Executive Session: Shumard made motion, seconded by Spencer to enter Executive session at 8:30 a.m. to discuss personnel. No further action was taken in open session.

The next meeting date is February 12, 2017 at 8:00 am

Spencer made a motion, seconded by Shumard to adjourn the meeting at 8:53 am. Motion approved.



Albert Manint, Chairman
Nursing Home Committee
Piatt County Board



Scott Porter
Interim Executive Director
Piatt County Nursing Home