

## **Transportation Committee Minutes**

**March 2, 2017**

The Transportation Committee of the Piatt County Board met on Thursday, March 2, 2017, at 10 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Ray Spencer at 10:00 a.m. Attending were committee members Spencer, Randy Shumard, and Bob Murrell. Also attending were: Randy Keith, Al Manint, Eileen Sierra-Brown, Christina Smith, Drew Denham and Keri Nusbaum.

### **Motion**

Shumard made motion, seconded by Murrell to accept the minutes of the February 24, 2017 special meeting as written. All in favor, motion passed.

Capital account claims for February were presented.

**Motion**: Shumard made motion, seconded by Murrell to approve the capital account.

Operating account claims for February were presented.

**Motion**: Shumard made motion, seconded by Murrell to approve the February claims for \$48,972.12.

Medicaid claims are behind in payment, but have been submitted. Payment is approximately 4-5 months behind. There are people who are dual eligible for Medicare/Medicaid. There is a backlog. There is a handful of people who are behind in private pay as well. Keith asked about the process for setting up a private pay account and Sierra-Brown explained the process and fare structure.

Roll was called, all in favor and the motion passed.

**Fare Collection Policy** Sierra-Brown would like to adopt a new, stricter policy for collection. That would include use of the state's attorney's office for accounts more than 90 days past due. Manint suggested they set a threshold amount. Sierra-Brown went through the proposed collection procedure. The committee suggested a threshold of \$150-\$200, and/or days past due of 14-21 versus 81 days. Eileen reviewed the policy with the proposed changes. The agreed upon changes include if an account is 14 days and/or \$175 dollars past due, the staff at its discretion may send a letter with the invoice, including a 2% fee, and may suspend service or refer the collection to the State's attorney.

**Motion**: Shumard made motion to allow the implementation of the revised collection policy. Murrell seconds. All in favor, and the motion carries.

**Head Start Service Contract** Eileen met with the Head Start director and director of Logan Macon Public Transit System. Piattran will be providing service beginning August 2017 for approximately 30 students. There will be some additional regulations required, such as fingerprinting and seatbelt modification, and a bus monitor provided by Head Start. The program may move from Cisco to Lincoln school.

**Finger Printing account** A new requirement for Medicaid and Head Start is having all employees fingerprinted for the background check. Sheriff Hunt helped get the account set up, and has waived his fee for the fingerprinting. There is still a charge for the background check of \$34.75.

**FY17 Grant Expenditures**

Sierra-Brown and Smith presented a list of identified FY 17 Grant Expenditures. Some items will require the bid process.

**Motion:** Murrell made motion, seconded by Shumard to approve the bid process and purchase on the items listed in the meeting packet. Roll was called, all in favor, and the motion carried.

Sierra-Brown presented the ordinance to provide public transportation in Piatt County monies as part of the grant application.

**Motion:** Shumard made motion, seconded by Murrell to approve the Ordinance to provide Public Transportation in Piatt County. Roll was called all in favor. The ordinance will go before the full board at the next County Board meeting.

Part of the 5311 grant application process requires Acceptance of the Special Warranty to protect the interests of employees affected by that grant.

**Motion:** Shumard made motion, seconded by Murrell to accept the Special Warranty. Roll was called, all in favor and the motion carried.

Sierra-Brown has submitted a request for van pools to IDOT. She invited the board members to do a ride-a-long.

A new driver received a compliment for avoiding an accident when a school bus pulled out in front of the driver. A driver was able to notify staff at the Center that a client might be involved in a Facebook scam and get them help. In another instance, a driver's concern resulted in a wellness check which helped a child rider to get help.

**Public Comments** – None

**MOTION:** Shumard made motion, seconded by Murrell to adjourn. All in favor, motion carried. Meeting was adjourned at 10:58 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer