

Building and Grounds Minutes  
July 6, 2016

The Building and Grounds Committee of the Piatt County Board met on Wednesday, July 6, 2016, at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Randy Shumard. Attending were: Shumard, Tom Dobson, Ray Spencer, Al Manint, Randy Keith, Eric Seibring, Scott Stephenson, Sheriff David Hunt, Colleen Kidd, Scott Davis, Keri Nusbaum, Darlene Baker, and Tony Kirkman.

**MOTION:** Spencer moved, seconded by Dobson to approve the June 1, 2016 minutes as written. All in favor, motion carried.

**Old Business:**

Colleen Kidd presented a quote for a memorial to Judge Shonkwiler to match the existing black granite one on the corner of the square. There was also pricing included for a similar one with a different technique called bronze stippling, which would last longer. The cost with stippling would be \$5,067.00, and the black granite would be \$4,777.00. The memorial committee has also been working with the high school to get information regarding the construction of a pavilion for the memorial. The committee will make a final recommendation when they have all of the information, designs, and costs.

Scott Stephenson had a revised list of maintenance costs for the mental health building. Keith suggested that in the next budget year, mental health will pay a set amount of \$3500 for the year of preventative maintenance and mowing. Kirkman and Baker will take this suggestion to the Mental Health Board and report back on August 3.

**MOTION:** Ray Spencer made motion, seconded by Tom Dobson for Kirkman to take this amount to the PCMH Board and report back. Roll was called, all in favor.

**New Business:**

June claims were presented for \$40678.03. Stephenson explained that all of the repair costs of the elevator are not reflected in this report. The latest repairs have not been invoiced. Dobson said it will need to be repaired as needed, as replacement is not in the budget. Hunt asked if there was a deadline, or a timeline for the replacement of the elevator.

**MOTION:** Dobson made motion to accept the June claims as presented. Spencer seconded. Roll was called, all in favor.

**Public Safety Building**

Everything is running smoothly. There was a hot water heater repair, and the security scanner system was upgraded.

**Piatt County Office Building**

Stephenson said there is a water mixer which is leaking. It is used to mix cool water in with the 140° degree water used for the laundry for use at the sinks. Scott would like to install a hot water heater which is already there to service the sinks, and avoid the use of the mixer valve. He will install it and it will come out of the maintenance budget.

**Courthouse**

The last elevator repair was to replace coils. The elevator repair company has requested that the county purchase an inventory of approximately \$2600 parts to keep here, to avoid delays in the repairs. Since the elevator is older, there is a delay in getting parts sometimes. Spencer asked what will happen if the elevator is replaced, and the county will be stuck with the parts. Keith remarked they could probably be sold.

**MOTION:** Dobson made motion, seconded by Shumard to purchase the parts for inventory. Roll was called. Dobson and Shumard- Aye; Spencer – Nay. Motion passed.

Stephenson has been looking into getting the wooden stairs in the attic replaced by steel stairs, upon recommendation of the fire marshal and the state elevator inspector. The structural beams need to be certified by a structural engineer before the stairs could be replaced. The estimate is \$18,200 for a bolt together setup for the stairs, delivered. Maintenance department would need to install it. The county would need to have a structural engineer to certify the existing structural beams. Sheriff Hunt said he believes that the money should be put toward the elevator replacement and not do the stairs until absolutely necessary. Dobson said the stair replacement would be a onetime expense, whereas the elevator would be an ongoing expense. Hunt said he thinks that the elevator needs to be a priority, and doing the stairs first would be backwards and that if the elevator were to be replaced, the workers would not want to carry the heavy equipment up the old wooden stairs.

Stephenson said if the elevator were to go down and not be able to be repaired, it could be a 2-3 month wait. That would be the worst case scenario. Keith said the plan is to put money in the budget toward the replacement each year.

**Safety:** No Concerns

**Comments:** No Comments

**MOTION:** Dobson moved, Spencer seconds to adjourn at 9:46 a.m. All in favor, and the motion carried.

The next building and grounds committee meeting will be on August 3, 2016, at 9:00 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer