

## **Transportation Committee Minutes**

**June 2, 2016**

The Transportation Committee of the Piatt County Board met on Thursday, June 2, 2016, at 9:30 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Al Manint at 9:30 a.m. Attending were committee members Al Manint, Randy Shumard and Tom Dobson. Also attending were: Randy Keith, Christina Smith, Darlene Baker, Amy McDermith, Rick May, and Keri Nusbaum.

### **Motion**

Shumard made motion, seconded by Dobson to accept the minutes of the May 5, 2016 meeting. All in favor, motion passed.

### **Approval of Transportation claims**

Capital claims for May, 2016 were submitted for \$130.92.

### **Motion**

Shumard made motion to approve the capital claims as presented, Dobson seconds. Roll was called. All in favor, motion passed.

Operating Claims for May 2016 were submitted for \$51,525.37.

**Motion** Shumard made motion to approve the operating claims, seconded by Dobson. Roll was called. All in favor, motion passed.

A new service contract with Piatt County Mental Health has been drafted and submitted with a lower amount for the day rate. Piattran is also working with some other possible customers to get contract rate structures.

The advertising program is going well. The Nursing home is going to advertise on two busses, and Kirby is also going to do a wrap and one side.

Shumard said that Cimtek Filtration is interested in sponsoring some trips. Smith has looked at the Allerton schedule to see what might be feasible.

### **Safety and Incident reports**

One of the helpers was wearing flip flops and slipped on a wet floor in a bus. The wet condition was due to rain. There was no injury.

There was a CILA whose client was sent to board the bus in unsanitary conditions twice. The home was notified and the supervisor will address the issue. The driver has been instructed to refuse service if it happens again.

There has been an issue with passenger no shows. They are looking into implementing a rider cancellation policy.

There were some staff incidents which required write ups and changes to operations policies. Those included no remoting in to change schedules, personal cell phone use,

and respectful treatment of others over the push to talks. All incidents were documented.

One employee was let go during their probation period.

**There was no public comment**

**Next Meeting:**

The next meeting will be Thursday, July 7, 2016 at 9:30 a.m.

MOTION: Dobson made motion, seconded by Shumard to adjourn. All in favor, motion carried. Meeting was adjourned at 9:45 am.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer