

Building and Grounds Minutes  
June 1, 2016

The Building and Grounds Committee of the Piatt County Board met on Wednesday, June 1, 2016, at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Shumard. Attending were: Randy Shumard, Tom Dobson, Ray Spencer, Al Manint, Randy Keith, Eric Seibring, Scott Stephenson, Scott Davis, Colleen Kidd, Sheriff Hunt, Eileen Sierra-Brown, Darlene Baker, Steve Hoffman, and Keri Nusbaum.

MOTION: Spencer moved, seconded by Dobson to approve the May 4, 2016 minutes. All in favor, motion carried.

**Old Business:**

Sheriff Hunt reported that the committee for the memorial for Judge Shonkwiler continues to meet. They have drawings for a gazebo in the works. There are no estimates yet for either the proposed gazebo or the proposed plaque.

Scott Stephenson reported on the estimate of preventative maintenance costs for the Mental Health department building. Currently, they are billed for materials, but not labor for repairs.

Darlene Baker asked if they would be billed for regular repair labor if they went with the maintenance agreement. Scott asked if maintenance should be tracking hours for each building.

MOTION: Dobson made motion to accept the report of costs from maintenance, seconded by Spencer.

Stephenson asked if costs should be billed to Piattran as well. Baker said that is not the issue. They have an agreement in place.

She asked again if this would change her previous arrangement with the maintenance department. She does not want to make an arrangement with the maintenance department if it will increase her labor costs on repairs. Sheriff Hunt said he thinks maintenance is maintenance, and why should preventive be charged? Eric Seibring said it's a county building, why should they be charged? Sierra Brown said that any work at their building has to be allocated as preventative maintenance or regular maintenance when their costs are reported to IDOT.

Dobson withdrew his motion.

MOTION: Dobson made motion, seconded by Spencer to table the preventative maintenance estimate and any agreement. All in favor, motion carried.

**New Business:**

Sierra-Brown presented a proposal to place an additional sign on county property to direct drivers to Piattran. She has spoken to the City and will check with IDOT for any sign restrictions. Spencer asked if they have considered adding the website to the sign instead of the phone number.

MOTION: Dobson made motion to table, Spencer seconded. All in favor, motion carried.

Eileen also asked about adding more parking by filling in a plant bed. They have some funds left to spend, and they need more parking. It was recommended she bring that to the Transportation committee. There is not good accessible parking as the transportation building. Sheriff Hunt noted that the turn in the back is very tight for the busses. The template for the turn was provided by the builder.

Claims were presented for May. There was a question about expenses noted for a Mansfield lightning strike. That was an error. The strike was at the office building. CIRMA has issued a

check for the expenses less the deductible. Spencer asked why no figure was included for Young's disposal. That amount has been prepaid.

MOTION: Dobson moved, seconded by Spencer to pay \$29,654.83 in claims. Roll was called, and all were in favor, motion carried.

**Public Safety Building:** Sheriff Hunt said they did training on the video arraignment system this morning. There have been minor issues on the HVAC system. They are looking at hiring someone to work on the parking lot. Bids are not required, so he would like to hire Dunns.

**Piatt County Office Building:** Stephenson said the problem with the water in the diesel tank has been taken care of. The vent pipe was rusted which was allowing water to seep into the tank. The monitoring system did not work correctly, so Scott has scheduled that it will be checked the first of each month.

**Courthouse:** The sidewalk slabs have been leveled. Maintenance will replace the broken slabs. The elevator was out of order again last week. The original overload was replaced with an electronic overload. There were not too many amps being run, the overload itself was faulty. Sheriff Hunt said the staircase in the attic will need to be replaced. Scott has preliminary drawings, and he will be gathering estimates from machine shops when the drawings are completed. They are looking into getting the stairs made from aluminum to decrease the weight. Sheriff Hunt also said there is quite a bit of stuff stored in the attic which needs to be cleared out. Most are items which can be thrown away.

**Comments:** Scott Davis said that they will be working on upgrading service at the Office building, and will have a few extra hours on the invoice.

MOTION: Dobson moved, Shumard seconded to adjourn at 10:01 a.m. All in favor, and the motion carried.

The next building and grounds committee meeting will be on July 6, 2016, at 9:00 a.m.

Respectfully submitted,

Keri Nusbaum  
Piatt County Zoning Officer