

Building and Grounds Minutes

May 4, 2016

The Building and Grounds Committee of the Piatt County Board met on Wednesday, May 4, 2016, at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by committee chair Randy Shumard. Attending were: Committee members Shumard, Tom Dobson, Ray Spencer. Also attending were Randy Keith, Al Manint, Eric Seibring, Scott Stephenson, Scott Davis, Sheriff Dave Hunt, Colleen Kidd, Darlene Baker, Steve Hoffman, Joe Potts and Keri Nusbaum.

MOTION: Dobson made motion, seconded by Spencer to approve the April 6, 2016 minutes as written. All in favor, motion carried.

Old Business:

A committee has been appointed for the memorial for Judge Shonkwiler. Dave Hunt, Colleen Kidd, Jamie Mumm, and Roger Simpson from the bar association are the committee. They've met twice. They are considering a 3D plaque near the courtroom, or a gazebo on the grounds.

MOTION: Dobson made motion to table to the next meeting, seconded by Spencer. All in favor.

Scott Stephenson got a bid from Jack A Slab to level the unbroken sidewalk slabs for \$1200. The broken ones need to be replaced.

MOTION: Spencer made motion, seconded by Dobson to accept the bid, and authorize Stephenson to schedule the work. Roll was called, all in favor, motion passed.

Scott Stephenson presented an estimate for maintenance at the Mental Health center. The totals were 44 hours for maintenance, and 80 hours for mowing and lawn maintenance. Darlene will present the costs involved to the Mental Health Board.

MOTION: Dobson made motion to table, seconded by Spencer. All in favor, motion passed.

New Business:

Claims for March expenses were presented for \$ 49,721.75. The figure was much higher than average. The invoice from the roofing job from last October had not been received until now. So, the \$15,900 which should have come from last year's projects budgets had not been paid out.

MOTION: Dobson made motion, seconded by Spencer to approve the claims as presented. Roll was called, all were in favor, motion carried.

Public Safety Building:

There was a switch replaced in the system which had turned the lights on at night by mistake. Maintenance sprayed the dandelions. There was additional work done on the air-conditioning system. The video arraignment system is nearly operational and was paid out of the Circuit Clerk's court improvements budget. Sheriff Hunt brought up the possibility that the radio project could possibly be paid off.

Piatt County Office Building

The backup generator did not respond properly during the recent power outage. The computer said there was water in the fuel tank. The readout said 7 gallons, but the maintenance department pumped 35 gallons out. They will check it manually monthly. Midwest Petroleum will test the line to determine where the water may be coming in. Keith asked Scott Davis how much additional battery backup would cost. As long as the generator starts within 30 minutes, the

server will be covered. A portable generator could be used as well. Keith said Stephenson might consider adding a generator in next year's budget.

Courthouse

Joe Potts from Top Quality Roofing was in attendance. He said when the weather warms they will return to replace the area that did not seal and other areas requiring attention. There was an overload relay that went out on the elevator, and the tech was able to rebuild it here. There have been no problems since.

Safety

Comments:

The next building and grounds committee meeting will be on June 1, 2016, at 9:00 a.m.

MOTION: Dobson made motion to adjourn, Spencer seconded. All in favor, and the motion carried. The meeting adjourned at 9:37 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer