

March 3, 2016

The Transportation Committee of the Piatt County Board met on Thursday, March 3, 2016, at 9:30 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Al Manint at 9:30 a.m. Attending were committee members Al Manint, Randy Shumard and Tom Dobson. Also attending were: Randy Keith, Eileen Sierra-Brown, Christina Smith, Keri Nusbaum, and Jack Hunter who is the maintenance manager at Piattran.

Motion

Shumard made motion, seconded by Dobson to accept the minutes of the February 4, 2016 meeting. All in favor, motion passed.

Approval of Transportation claims

Capital claims for February, 2016 were submitted for \$1,551.38.

Motion

Shumard made motion to approve the capital claims as presented, Dobson seconds. Roll was called. All in favor, motion passed.

Operating Claims for February 2016 were submitted for \$45,604.40. The department received a donation from the City of Monticello. They can apply for 4th quarter funding after April 1.

Motion Shumard made motion to approve the operating claims, seconded by Dobson. Roll was called. All in favor, motion passed.

Credit Card Update- The credit card for the department still has the former names on it. Would like to either change the name on the credit card, or have one issued to both Eileen and Christina. They also ask that the credit card limit be raised to \$5000. There are 4 credit cards total used by the transportation department.

Motion: Shumard made motion, seconded by Dobson, to remove Lisa Olsen's name from the credit card account, and authorize Eileen Sierra-Brown and Christina Smith to be added to the account with a limit of \$5,000. Roll was called; motion passed.

IDOT UPDATE They have received permission from IDOT to dispose of Unit #8. They will be accepting sealed bids.

IDOT has encouraged them to get rid of a mini-van, because of amount of use. They cannot transfer to the Mental Health department, because it has to be transferred to someone with an existing #5310 grant.

MOTION: Dobson made motion, seconded by Shumard to table any action on the mini-van. All in favor; motion carried.

Eileen said that she had received word that state funding will increase 10%. The Federal funding has not increased.

Keith sent out a letter asking for donations from the townships for local match. Eileen attended the Goose Creek Township meeting last night. They were receptive, and Eileen was able to give them new information. She will follow up with the other townships.

Safety and Incident reports Eileen and Al shared compliments they had received on transportation service.

Eileen asked about weather policy procedures, and they were discussed. There will be one driver retiring on April 1. They had a safety training last Saturday. They have a quarterly safety meeting scheduled for March 25. They are buying AED machines. She would like to have one in the garage, and one in the office.

There were two reports about driver behavior which have been addressed.

They are looking into instituting a policy for no shows.

There was no public comment

Ray Spencer asked that Eileen bring some information to the Sangamon Township meeting next week.

Next Meeting:

The next meeting will be Thursday, April 7, 2016 at 9:30 a.m.

MOTION: Dobson made motion, seconded by Shumard to adjourn. All in favor, motion carried. Meeting was adjourned at 10:07 am.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer