

Finance Minutes

February 4, 2016

The Finance Committee of the Piatt County Board met on Wednesday, November 25, 2015, at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Randy Keith. Attending were: Keith, Al Manint, Randy Shumard, Ray Spencer, Renee' Fruendt, Linda Leach, Colleen Kidd, and Keri Nusbaum.

MOTION: Spencer moved, seconded by Fruendt to approve the November 25, 2015 minutes as presented. All in favor, motion carried.

Future Employee Activities

There was positive feedback on the Christmas celebration. Keith would like to have a summer event, possibly around July 4.

MOTION: Shumard made motion, seconded by Manint to fund a July 4th employee cookout. Roll was called: all in favor. Motion passed. Nusbaum and Fruendt will plan the event.

Tablets/Technology

Keith said that the possibility of purchasing tablets had been discussed in the past. He asked for opinions about whether tablets would be a helpful option. Large amounts of paper and ink are used to prepare documents for all the monthly meetings. The committee members/board members would use tablets to view the documents rather than hard paper copies.

Keith had asked Manint and Nusbaum to research different tablets. Al Manint shared the findings. He met with the manager of Best Buy, and got a special deal quoted on a package with the required equipment and software. He had looked at the Galaxy, Microsoft Surface, and Surface Pro. He answered questions from the board, and the department heads present. Shumard questioned the Geek Squad charge, and Spencer asked about that amount, and if the larger memory was required. Manint answered that 64MB was the smallest available. He explained how it was determined that the Surface 3 would be best suited for our needs and the best deal for the money. The prices quoted were \$529.97 each for the Galaxy tablet, \$774.99 each for the Surface 3, and \$1419.96 each for the Surface Pro 4.

Keith asked each department head present if they would utilize one for their department, and how many they would need. Keith asked to assemble a "wish list" to determine how many would need to be purchased if that decision is made. County Board – 6; Sheriff- 2; Assessors – 1; Nursing Home – 2; Maple Point – 1; Transportation – 1; Maintenance – 1; EMA- 1; Clerk's office – 2. The 3 requested by the Nursing Home and Maple Point would come out of their budget.

MOTION: Spencer made motion, seconded by Fruendt to purchase 14 tablets for \$10,849.86. Roll was called, all in favor. Motion carried.

Keith asked Leach to report on the status of the budget. There are 3 line items over budget at this time. Legal publications by the circuit clerk's office (juvenile violations and adoption notices), and court appointed defenders, and psychological exams which are ordered by the judges. None of those are controllable expenses.

Comments: Keith noted that the tablets, when purchased would remain property of the county and would need to be signed for. There were no other comments.

MOTION: Dobson made motion, seconded by Manint to adjourn. All in favor, motion carried. Meeting was adjourned at 11:41 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer

