

Building and Grounds Minutes

December 2, 2015

The Building and Grounds Committee of the Piatt County Board met on Wednesday, December 2, 2015, at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by committee chair Randy Shumard. Attending were: Committee members Shumard, Tom Dobson, Ray Spencer. Also attending were Randy Keith, Scott Stephenson, Sheriff Dave Hunt, Colleen Kidd, and Keri Nusbaum.

MOTION: Spencer moved, seconded by Dobson to approve the November 4, 2015 minutes as written. All in favor, motion carried.

Old Business:

Sheriff David Hunt brought it to the attention of the committee that the bid previously approved by the committee for the open cut, to bring the last leg of the radio update from Bement to the tower will need to be addressed. The bid was for an open trench, and due to drainage tile in the area that can no longer be done. Randy Keith will schedule a meeting of all parties with the county engineer, and see what needs to be done.

New Business:

Claims were submitted for November '15 in the amount of \$35,103.69.

MOTION: Dobson made motion, seconded by Spencer to approve the claims as presented. Roll was called, all were in favor, motion carried.

Public Safety Building: Sheriff Hunt said there are no major issues. Maintenance has been working on re-numbering the rooms for the fire panel. Shumard asked if there are drills, or what the fire evacuation plan is. There is a plan in place, but drills are not practical with inmates. The snow plow vehicle is at David Alexanders getting the final work needed.

Piatt County Office Building: The load of salt has been delivered, and snow blowers are ready to go. The leaf vacuum has been working great. Shumard asked Scott Stephenson to keep track of time and salt for each building, so the cost of plowing and salting each can be tracked.

Courthouse: A teacher at Parkland will help with the design of the required steps in the attic. Stephenson would prefer steel steps over wood painted with fireproof paint. This is one of the steps required in preparing the building for elevator upgrades. The fire marshal who came had recommendations and suggestions as to how to proceed. There was one complaint about the elevator, but it turned out to be a nine year old boy who was pushing the buttons.

Safety: There were no safety concerns.

Comments: Randy Keith said that the financial report for 2015 was one of the best in years, and the committee is to be commended for their work in this challenging year.

Scott Davis stated that the fax project is ready to go forward.

The next building and grounds committee meeting will be on January 6, 2016, at 9:00 a.m.

MOTION: Dobson moved, Spencer seconded to adjourn. All in favor, and the motion carried. The meeting adjourned at 9:19 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer