

Building and Grounds Minutes

June 3, 2015

The Building and Grounds Committee of the Piatt County Board met on Wednesday, June 3, 2015, at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Wileaver. Attending were: Mike Wileaver, Tom Dobson, Randy Shumard, Randy Keith, Al Manint, Eric Seibring, Scott Stephenson, Scott Davis, Sheriff Dave Hunt, Linda Leach and Keri Nusbaum.

MOTION: Dobson moved, seconded by Shumard to approve the May 6, 2015 minutes. All in favor, motion carried.

Old Business:

Lightening protection:

Mike Wileaver has a possible meeting in the next few days about lightening protection in Mansfield.

Fax Server:

Scott Davis presented a proposal from Champaign Telephone Company for inbound fax to email service with a monthly charge of \$111.80. This should represent a savings of approx. \$200 per month in the Frontier bill due to needing fewer fax lines. PCOB and the Nursing home are already using this service and are pleased. All office holders are in favor of the change according to Scott.

MOTION: Dobson made motion, seconded by Shumard that Champaign Telephone Company will serve the Courthouse and Public Safety Building fax servers. Roll was called, all in favor, motion carried.

New Business:

Claims in the amount of \$ 25,596.96 were submitted.

MOTION: Dobson moved, seconded by Shumard to pay the claims as presented. Roll was called, and all were in favor, motion carried.

Storage Issues – Jim Donaldson has been cleaning out the old jail garage so that it can be used for storage. There are repairs to be made to the attic floor. Scott Stephenson will help him with stairs to the attic so that it can be used for storage as well.

Mike Wileaver said there are two small wooden buildings behind the PCOB which are in bad shape. There is some patio furniture for the nursing home and some animal control property stored in the buildings, if the animal control items can be moved to the old garage they would like to tear the buildings down. A portable building could be purchased to replace them. Due to zoning in that area it would be difficult to build a new building.

The maintenance department needs more storage space, and Eric S was asked if he could move the highway department lab equipment out of the bay in the maintenance building. Eric will move his equipment to his shed by September.

Grounds keeping – The trees at the Courthouse need to be pruned.

Motion:

Shumard moved, seconded by Dobson that Scott Stephenson will check with Durbin's and get the trees pruned. Roll call vote, all in favor, motion carried.

The probation department installed flower beds in the front. Maintenance will cut the stones used for the borders, as probation didn't have the equipment.

Mr. Wileaver states the island and the grounds at the PCOB and Nursing home look bad. The area needs to be trimmed correctly, new mulch and rock need to be added to the beds, and bricks replaced where missing. Road Doctor will return to look at the seal on the parking lot. Wileaver suggested that a master gardener be consulted to see how the area can be spruced up.

The trees need to be trimmed and the weeds need to be sprayed.

Coroners Room –There is a former bathroom at the PCOB which will accommodate the freezer if a 4 foot section of wall is removed and double doors are added. The cost will be \$800-\$1000 for the double steel doors, which is already budgeted. Ventilation fan and ceramic tile are in place. Kirby Hospital and the Nursing home have committed funds to this project.

Motion: Shumard motioned, seconded by Wileaver to authorize Scott to work with the coroner to move forward with the room. Roll call vote, Shumard and Wileaver voted yes, Dobson, no. Motion carried.

Public Safety Building:

Sheriff Hunt said that the floors have been stripped and waxed and look very good. A trustee has been working on it. There have been some roof leaks which are being addressed. The parking lot is deteriorating, and will need to be addressed. The open cut for the fiber optic should happen in August/September.

Piatt County Office Building:

Heating and cooling systems are working properly. The janitor is doing an excellent job.

Courthouse:

Scott got a quote for a memorial bench for Judge Shonkwiller of approximately \$2500. The bar association will possibly cover that. Randy Keith will speak with them. Sheriff Hunt suggested the bench be placed near the veteran's memorial.

Safety: No concerns

Comments: Scott S. brought up that there is a generator not being used from the annex, and the Mental Health department needs one. Wileaver suggested Scott move forward with moving it to Mental Health. Mental Health will need to pay for the hook up, and other costs associated with it, and reimburse EMA \$1700.00.

MOTION: Dobson moved, Shumard seconded to adjourn. All in favor, and the motion carried.

The next building and grounds committee meeting will be on July 1, 2015, at 9:00 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer