

Transportation Minutes

May 11, 2015

The Transportation Committee of the Piatt County Board met on Monday, May 11, 2015, at 10:00 am in Room 104 of the Courthouse. The meeting was called to order by Chairman Tom Dobson. Attending were: Tom Dobson, Al Manint, Randy Shumard, Mike Wileaver, Randy Keith, Eric Seibring, Lisa Olsen, and Trish Gale.

MOTION: Manint moved, seconded by Shumard to approve the April 6, 2015 and May 4, 2015, minutes. All in favor, motion carried.

Claims:

Lisa does not have claims because she does not have sufficient staff to prepare them.

FY16 (July 1, 2015 – June 30, 2016) Operating Budget:

Lisa said she prepared two budgets because the state funding formula has not been finalized. First includes 5311 Grant, and the second is the DOAP with the 10% increase. The contrast with proposed funding is a 2.6% decrease which has been suggested. The budget reflects a 55% reimbursement rate rather than 65%. Fares are projected to be up 7.4%. Labor costs will increase 31.5% with the approved addition of positions. Fringe benefits increased 41.8%. Tech services fees increased 18.9% because they no longer have someone on staff to help with that. Contract maintenance increased by 1/3, because of aging vehicles. 7 of the 20 vehicles are up for replacement in this grant cycle. Miscellaneous fees increased to allow for new hires to attend CTAA conference and two trade conferences. All of this paints a grim picture, as has been previously discussed, the cash flow will fall short. The reserve balance is \$125,000.00 which should last about 5 months. Lisa has added 1.5 positions to replace Tia. Last year's budget was projected -\$99,000.00. Tom Dobson suggested we may have to do a levy to keep transportation going. Randy Shumard suggested possibly raising fares. Lisa had asked if services should be cut, and the committee said no, so she prepared the budget accordingly. Fare is \$7 for out of county, and \$2 for in county. Fares can be raised up to less than 10% without IDOT approval. Randy Keith suggested tentative approval of the budget projecting -\$343,361.00, with hopes the budget can be amended. Lisa suggested that the Director, Asst. Director, and the Finance Managers' salaries be included in the County budget. Lisa will explain the budget line by line. Lisa recommends that mental health pull their vehicles out of Piattran's fleet. Maintaining the mental health vehicles does not allow transit to receive grant funding. Less vehicles would mean less expense. Randy Shumard asked about the increased health insurance costs, and increased fringe benefits numbers. Lisa noted the medical is 100% covered for the 2 new hires. Lisa said this was reflected in the minutes, and that she was hired in under this policy. Randy Keith said this needs to be addressed. Randy asked what was included in the Contract Maintenance line, and Lisa said she has a maintenance person who does routine repairs and maintenance, but repairs which require more technical equipment are included in the contract maintenance. The Professional and Technical services line includes tech services from MCK, pre-employment physicals, random drug testing, and annual certification of drivers.

Randy Keith suggested the budget be approved with the full knowledge that it is considered a projected budget, so Lisa can submit for her grant by the 15th.

MOTION: Shumard made motion, Manint seconded that the board approve the projected, estimated budget, with revisions to come. Trish read the roll call, all in favor, motion carried.

Randy Keith asked Lisa for an itemized listing of each line item in the budget. Randy also asked Tom to schedule meetings to go over the budget in depth.

IDOT:

Project Update:

Eric noted that if the server is re located to the PCOB they will not need to add cooling equipment.

MCK is paid on an hourly basis for IT services for mental health and Piattran.

Motion: Manint motioned, Shumard seconded to move the server to the Piatt County Office Building. Trish read the roll call. All in favor and the motion carried.

Piatt County Transit Facility Addition:
Application for Payment No. 4:

Contracts:

Lisa recommended the MCO contracts be tabled to the next session.

Staff:

All positions have been filled.

Public Comment:

There were 3 accidents. One involving damage to a back window by a passenger opening when the vehicle was in motion. One with no damage, and one involving driver error.

Next Meeting:

The next Transportation meeting will be on Monday, June 8th at 10:00 a.m.

MOTION: Manint moved, seconded by Shumard to adjourn. All in favor, motion carried. Meeting was adjourned at 11:09 am.

Respectfully submitted,

Trish Gale
Piatt County Zoning Officer