

Building and Grounds Minutes

May 6, 2015

The Building and Grounds Committee of the Piatt County Board met on Wednesday, May 6, 2015, at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Wileaver. Attending were: Mike Wileaver, Tom Dobson, Randy Shumard, Randy Keith, Eric Seibring, Scott Stephenson, Scott Davis, Colleen Kidd, Sheriff Hunt, Keri Nusbaum, and Trish Gale.

MOTION: Dobson moved, seconded by Shumard to approve the April 1, 2015 minutes. All in favor, motion carried.

Old Business:

Radio communications –Sheriff Hunt reports that the GTSI contract has been signed to make the change to digital radios. Metro Communications Co. has submitted a bid for \$20,000 for the 2.8 mile cut to Bement, which is significantly lower than expected, and the bid includes internet service for \$250 per month for a five year term. Keith stated this was a 'great deal', and could possibly be paid from the excess in Sheriff's dept. budget. This was a safety issue, and should be resolved quickly.

MOTION: Dobson made motion, seconded by Shumard to approve and recommend the \$20,000 bid to the county board. Trish read the roll call, and the motion carried.

Wileaver asked that lightening protection for Mansfield be placed back on old business.

Scott Davis time and materials – fiber and phone maintenance:

Scott Davis answered questions about fiber and phone maintenance contracts. Dobson commented he would "not prefer a contract" and would rather pay time and materials. The rate is \$110 per hour. Eric has a maintenance contract for this department with Davis, and it has been a wash so far. The County owns the phone system.

MOTION: Shumard made motion, seconded by Dobson, to continue to pay the \$110 hourly rate to Scott Davis for fiber and phone maintenance as needed until the new budget year. Trish read the roll call, all were in favor, and the motion carried.

Davis asked for clarification regarding who can order phone or IT work. It must be an office holder or above to have authority to order work.

Davis brought up issues at the Piattran building with cooling the IT room, along with some options. Lisa, Scott, and Eric will work together to resolve.

Fax Server:

Scott Davis' estimate would total \$4100 including approximate 5 hours of his time, and it would eliminate the cost of 7-8 phone lines by routing some fax numbers to email.

MOTION: Dobson made motion, Shumard seconded to table to the June meeting. All in favor, motion carried.

New Business:

Claims in the amount of \$31,798.61 were submitted and discussed. Scott explained Seico's invoice for \$2,240 for annual fire alarm testing for all three county buildings, and said it was one-third of the cost of what we used to pay.

MOTION: Dobson moved, seconded by Shumard to pay \$31,798.61 in claims. Trish read the roll call, and all were in favor, motion carried.

Public Safety Building:

The maintenance staff have been painting headers above windows and posts, leaky valves have been replaced, and roof leaks were repaired. A Chicago inmate broke a window, and it was replaced. We are currently housing 15 inmates.

Piatt County Office Building:

They have been working on the landscaping, spraying for weeds. The center area needs to be spruced up. Randy Keith is concerned about the way the center area looks, overgrown grass and weeds, etc.

Courthouse:

Sheriff Hunt will check with Kyle regarding weeding the ground cover surrounding the courthouse, because there are several weeds growing in the ground cover. We need to pursue a memorial of some kind in honor of Judge Shonkwiler, since it has been almost three years since his passing. There have been bids submitted from 3 contractors for 25 square for the replacement of the shingled portion of the roof. Top Quality Roofing Company for \$16,800, Thrifty Supply for \$27,000, and Adkisson Construction Contractors for \$10,900.00. The use of material other than the #15 felt paper included in the bids was discussed. Eric suggested using #30 felt paper, or he said membrane would be preferable. We have \$20,000 budgeted to have the shingles replaced. Scott stressed to the contractors the flat portion of the roof must be protected from damage during the installation of the shingles.

MOTION: Shumard moved, seconded by Dobson, to authorize Stephenson to move forward on the roof, using at least #30 felt or rubber membrane. Trish read the roll call, all were in favor, and the motion carried.

Comments:

Deputy Olsen's car was damaged by a metal cart in the Shopko parking lot.

MOTION: Dobson moved, Shumard seconded to adjourn at 10:01 a.m. All in favor, and the motion carried.

The next building and grounds committee meeting will be on June 3, 2015, at 9:00 a.m.

Respectfully submitted,

Trish Gale
Piatt County Zoning Officer