

Building and Grounds Minutes

April 1, 2015

The Building and Grounds Committee of the Piatt County Board met on Wednesday, April 1, 2015, at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Tom Dobson. Attending were: Tom Dobson, Randy Shumard, Sheriff Hunt, Randy Keith, Eric Seibring, Scott Stephenson, Scott Davis, Colleen Kidd and Trish Gale. Mike Wileaver was absent.

MOTION: Shumard moved, seconded by Keith to approve the March 4, 2015, minutes. All in favor, motion carried.

Old Business:

Radio communications – Sheriff Hunt said Clear Talk's bid of \$84,000 is the low bid with radio repeater in each car, but it does not involve fiber optics, but it is actually \$15,000 higher than GTSI's bid. We do not want the microwave because of lightening issues. Scott Davis got a bid from Zac Horn to create a VPN and there is no set up cost but a \$250/month cost. We could use the high speed internet like we have done to Dewitt County, and use equipment at the firehouse in Mansfield and one here and create a VPN (secured network created over top of high speed internet connection). This would require a one-time cost of approximately \$500. Sheriff said he talked with Chris Ginder from GTSI, and starting April 1st the pricing increased. Sheriff Hunt told Chris we were probably going with his bid. Randy said the money is budgeted, and he agrees this will come in under budget. Sheriff ok'd the GTSI bid last night, before the price increased. Zac gave Scott Davis pricing information between the Bement tower and the Sheriff's Department. \$20,000 will cover the open cut and installation of the fiber for the 2.8 miles.

Lightening protection – Mansfield - Mike was not in attendance, so we will leave this on old business.

PA microphone system & podium for board room – Scott Davis said it would add \$100 to the cost to add switches to the mics. Scott Stephenson found a 75 watt amplifier 8 mic system and speakers at the PCOB, and maintenance would install. It will take approximately \$1,300 to make this system work. There will be a wireless mic which can be shared among audience members.

MOTION: Keith moved, seconded by Shumard to approve \$2,000 for the microphone system for the Board room. Trish read the roll call, and all were in favor, motion carried.

Scott Davis time & materials – fiber & phone maintenance - Scott explained a monthly contract at \$425/month for five hours which includes development, installation, maintenance and training for fiber optics. Randy asked Trish to send the contract to all board members for their review before next month's meeting.

MOTION: Keith moved, seconded by Shumard to table the contract to May's meeting. All in favor, motion carried.

New Business:

Claims in the amount of \$39,073.81 were submitted and discussed. Scott Stephenson said he had purchased tools; Hunzeker inspected two chillers; diagnosed a bad starter on one chiller for \$4,200 for starter and \$1,200 to replace it, and Scott bought the starter for \$1,800 at Tepper and maintenance installed.

MOTION: Keith moved, seconded by Shumard to pay \$39,073.81 in claims. Trish read the roll call, and all were in favor, motion carried.

Public Safety Building:

There were no issues to discuss.

Piatt County Office Building:

Scott said they are doing yard work. A retired professional landscape architect who is a Master Gardener is going to work on the front area. Trish said the City might place some large flower pots in front of the building.

Courthouse:

Scott said they are working on minor things; repair chiller, painting finished for now, repairing toilets, replaced a sump pump in the women's restroom.

Fax server - Scott Davis – Scott said there are several fax lines in the courthouse, and all fax lines would be ported to a DID circuit from Frontier. Everything would become electronic, and incoming faxes would be routed to email. It would cost around \$4,000 to implement, but there are 11 or 12 phone lines at \$40/each, and you would need to just keep one line. Faxing is a dying technology. At the office building the system covers the nursing home and Maple Point. Scott said the maintenance of the fax server would be included in the monthly contract for fiber and phone.

Safety:

Scott Stephenson said they are labeling the circuit panels per OSHA standards. The PSB is 480 volts which has specific requirements per NEC, and this requires an outside source to make assessments every five years. The courthouse and PCOB are both 208 volts. Jim Donaldson is looking into hooking up the back-up generator to natural gas as a back-up. The main generators run off diesel fuel.

Comments:

The next b&g meeting will be on May 6th at 9:00 a.m.

MOTION: Shumard moved, seconded by Keith to adjourn at 9:54a.m. All in favor, motion carried.

Respectfully submitted,

Trish Gale
Piatt County Zoning Officer